

### General matters

1 The only Churches at present in communion with the Church of England are other Anglican Churches and certain foreign Churches, as listed in the Supplementary Material to the Canons (but note Rule 83(3) of the Church Representation Rules, which provides for any question as to whether a particular Church is in communion with the Church of England to be decided by the Archbishops of Canterbury and York acting jointly).

2 Membership of the electoral roll is also open to members in good standing of a Church not in communion with the Church of England which subscribes to the doctrine of the Holy Trinity where those members are also prepared to declare themselves to be members of the Church of England.

3 Every six years a new roll is prepared and those on the previous roll are informed so that they can reapply. If you are not resident in the parish but were on the roll as a habitual worshipper and have been prevented by illness or other sufficient cause from worshipping for the past six months, you should complete and declaration and briefly state the reason for not having worshipped as mentioned.

4 If you have any problems with this Form, please approach the clergy or lay people responsible for the parish, who will be pleased to help you.

5 In this form 'parish' means ecclesiastical parish not civil parish.

### Use of email addresses and other personal data

6 You do not have to provide an email address on this Form. If you do provide one, the Parochial Church Council and the electoral roll officer are entitled to use that email address to communicate with you in connection with the maintenance or revision of the Roll or the preparation of a new Roll or with elections to or membership of the Council.

7 The Church Representation Rules impose certain requirements for your name and address to be given to a third party, such as the diocesan electoral registration officer, in connection with elections to or membership of a deanery synod, diocesan synod or the House of Laity of the General Synod. If you provide an email address on this Form, it will be given to the third party along with your postal address.

8 A third party to whom your name and address have been given under the Church Representation Rules is in certain cases required by the Rules to pass them on to another person, such as the presiding officer in a synodical election. If you provide an email address on this Form, that email address will be given to the other person along with your postal address.

9 Any person to whom your email address or other personal data is given under the Church Representation Rules is required by those Rules to hold the data securely. Furthermore, if you do provide an email address on this Form, that does not give anybody the right to use it for any purpose other than those permitted by the Rules; so it cannot, for example, be used for social matters or fund-raising unless you have also given permission for that by ticking the appropriate boxes.

10 The roll is published after each annual revision and after the preparation of a new roll. The published roll will include your name (as well as the name of every other person on the roll) but none of your other personal data (as defined by the Data Protection Act 2018) will be made public as a result of your inclusion on the roll.

### Please return completed forms to:

By post: 'Electoral Roll', The Rectory, Vicarage Drive, Kinver, DY76HJ

Email: [stpetersandstmarys@gmail.com](mailto:stpetersandstmarys@gmail.com)

### For more information please contact our Electoral Roll officers:

St Peter's, Kinver: Ian Campbell 07595 588871 [ian56.ic@gmail.com](mailto:ian56.ic@gmail.com)

St Mary's, Enville: Ken Hingley 01384 872958 [kenrhingley@uwclub.net](mailto:kenrhingley@uwclub.net)

ST PETER'S, KINVER  ST MARY'S, ENVILLE

# CONTACT DETAILS FORM AND ELECTORAL ROLL APPLICATION



## Contact Details Form

Church:  St Peter's, Kinver  St Mary's, Enville *(Please tick one)*

Full Name: \_\_\_\_\_

Title: \_\_\_\_\_ Known as: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

### I would like to:

Join/remain on the Church Electoral Roll *(see opposite page)*

Receive the weekly pewsheet by email

Be contacted about upcoming concerts and events

Know more about the Christian faith

*I declare that the answers given to the above questions are correct, and that I will notify the Church of any change of information. I am happy for my details to be held securely by the Church on the 'iKnowChurch' Database and used for related purposes. I understand that I can request the removal of my details at any time.*

Signed:

Date:

## Electoral Roll Application

The Electoral Roll is a parish church's register of people who can vote on church matters, attend the Annual Meeting, and stand for election to the Parochial Church Council. It is not a membership list, as simply regarding the church as your spiritual home makes you a member of the church. However it is a way of showing your support for the church, and enables you to have your say in how we do things.

The number of people on our Electoral Roll dictates how many people can be on the Church Council, and also impacts our representation on the governing bodies (synods) of the wider church.

### To be on the Electoral Roll you must make the following declarations:

#### I declare that:

I am baptised, am a lay person, and am aged 16 or over (or will turn 16 within the next 12 months on: \_\_\_\_/\_\_\_\_/\_\_\_\_)

I am a member of the Church of England, or a Church in communion with the Church of England *(see notes 1 & 2 overleaf)*

#### and one of the following applies (tick only one):

I am resident in the parish

I am not resident in the parish but have habitually attended public worship in the parish during the preceding six months

I am not resident in the parish and would have habitually attended public worship in the parish during the preceding six months but was prevented from doing so because \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**I declare that the above answers are true and I apply for inclusion on the Church Electoral Roll of the parish of Kinver / Enville** *Delete as appropriate*

Signed:

Date: